

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, November 20, 2013**

PRESENT: Bob Oakes, Chair; Bill Schwartz, Steve Blanchard, Lissa Stark, Town Administrator, Lucia Wing, Secretary, Barbara Ferguson (Buildings), Randy Kimball (Roads), Scott Bushee (Transfer Station)

ABSENT: Jeff Whitesell (WPD)

ALSO IN ATTENDANCE: Marcel Gisquet, Dave Glabach (Health Officer), Dale Baker (Casella Waste)

EXECUTIVE SESSION:

At 4:00 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Oakes; seconded by Blanchard; unanimous*. At 4:40 PM the Selectboard voted to come out of executive session; *motion by Blanchard; seconded by Oakes; unanimous*. No decisions were rendered.

CALL TO ORDER: Oakes called the regular meeting to order at 4:45 PM.

HEALTH OFFICER REPORT:

Dave Glabach reported the residential sewer hookup on the Access Road & Quarter Mile Road was finally installed and complete. Per Chief Whitesell Glabach planned to check the Pinnacle Lodge for sewer issues; it was a commercial property so he was not sure of his jurisdiction. It was most likely a Fire Marshal issue.

PUBLIC COMMENTS:

Dale Baker came before the Selectboard informing them the contract between Casella Waste and the Town of Winhall was coming due. He would return on 12/18/13 for the Selectboard meeting to discuss the contract.

HIGHWAY ORDINANCE: REVISIONS:

Marcel Gisquet and the Selectboard discussed the most recent changes to the Ordinance along with revisions to the application for work in the Highway right-of-way. Discussion followed about the Highway Foreman's role in the application procedure; sizes of culvert(s); and the three (3) day waiting period. Kimball felt an 18" culvert should be standard and not a 15" culvert.

Gisquet, Kimball, and the Selectboard agreed to change the Ordinance to require an 18" culvert and eliminate the three day waiting period. Oakes suggested several changes to the application form to make it simpler. Discussion followed about who should sign the application form. After further discussion, Gisquet and the Selectboard agreed to create a new application form for replacing or repairing a culvert in the Highway right-of-way and waiving the fee with the exception of the \$10.00 recording fee to the Town Clerk. Before proceeding, the Selectboard and Gisquet agreed to have the owner sign the form or name their contractor as agent. Kimball would oversee the above.

HIGHWAY & ROADS REPORT:

1) Kimball reported he had been informed that they would be line-striping Upper Taylor Hill Road. Kimball reported the Highway Department would begin pre-treating roads to include Upper Taylor Hill, Todd Hill, Benson Fuller, Pear Buck, and other steep roads.

2) Kimball reported he had signed off for a curb cut on Deep Woods Road- Lawrence Grant Excavating. He would also be installing a "Stop Sign" at the exit of the Town Hall as requested by the State.

WINTER MAINTENANCE: BIDS:

Oakes announced that the Town had received three (3) bids for winter maintenance- Mountain Valley Maintenance, Ameden Construction LLC, and Glabach Associates. Oakes made the motion to award the bid to Ameden Construction who was the low bidder; *motion by Oakes; seconded by Schwartz; unanimous.*

TRANSFER STATION: REPORT:

Bushee reported trash and recycling numbers were up for the second and third quarters; Bushee reported that this year the Transfer Station collected 55,573 pounds of waste. Bushee updated the Selectboard on Good Point who collected electric covered items like computers but charged 15 cents per pound for uncovered items. Casella did not charge for uncovered items; discussion followed about using Casella in the future. Bushee would be attending a planning meeting in Brattleboro.

FACILITIES REPORT:

Grounds/Friedman Field/Skate Park: Blanchard, Stark and Ferguson would meet to develop a maintenance plan schedule for the fields at the Mountain School.

New Town Hall: Ferguson reported she had cleaned the vault area for new shelving to accommodate moving stored Town records from the Town Garage. Ferguson reported water samples from the Town Hall were fine; she also mentioned that the handicap signs for the Town Hall needed to be installed before winter. Stark commented- no heat in the WPD offices. They would ask Ferguson to investigate.

School/Community Center: Ferguson reported the building had recently been used for a movie on Hurricane Irene.

Cemeteries: Ferguson reported that cemetery stone work had been started. The headstones had been pressure-washed and straightened; they would come back in the spring to finish the job.

Library: Ferguson reported that the boilers at the Library and the old Town Hall had been cleaned. Blanchard commented the entry step to the Library needed to be replaced for safety purposes. The Selectboard agreed to go ahead and fix the step.

Fire Station: No report

Other: Ferguson asked the Selectboard about winter shoveling; winter shoveling was not part of winter maintenance; Ferguson would take on the responsibility for winter shoveling.

POLICE/FIRE/RESCUE: REPORT: (No report)

OLD BUSINESS: LAND PARCELS:

Schwartz commented he would research the Praklet and Chapin parcels for the next meeting on 12/4/13.

NEW BUSINESS: ZONING BOARD APPOINTMENT:

After review, the Selectboard appointed Cooky Glass to the Winhall Zoning Board of Adjustment; *motion by Oakes; seconded by Schwartz; unanimous.*

TOWN ADMINISTRATOR REPORT:

The Selectboard began review of the revised Winhall Traffic Ordinance and revised Winhall Personnel Policy; discussion followed about roads- both private and Town- that should have stop signs. The Selectboard included Brookside Road, Corey Lane, Mtn. Haunts, West Ridge, Ravenwood, and others. The Selectboard would drive around and check other roads.

PAYORDERS:

After review, the Selectboard approved payorder #10 as presented; *motion by Schwartz; seconded by Oakes; unanimous.*

PAYROLL: (No payroll)

APPROVAL OF PAST MEETING MINUTE(S):

After review, the Selectboard approved the minutes of November 6 & 12, 2013 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

EXECUTIVE SESSION:

At 7:20 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Oakes; seconded by Schwartz; unanimous.* At 8:00 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Oakes; unanimous.* No decisions were rendered.

ANNOUNCEMENTS/CORRESPONDENCE:

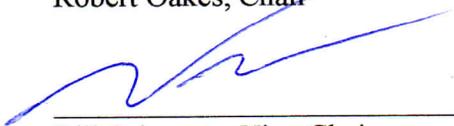
- VT Dept. of Environmental Conservation Permit (Rosini)

As there was no other business, the meeting was adjourned at 8:05 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

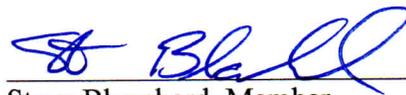
Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair



Bill Schwartz, Vice-Chair



Steve Blanchard, Member