

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, November 18, 2015**

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**PRESENT:** Bob Oakes, Bill Schwartz, Stuart Coleman, Lucia Wing (Secretary), Lissa Stark (Town Administrator), Scott Bushee (Facilities)

**MEMBERS OF THE PUBLIC:** Bob Sheridan

**CALL TO ORDER:** Oakes called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:**

*Bob Sheridan* came before the Selectboard to find out the status of the Lower Taylor Hill Bridge; he commented that vehicles were constantly stuck in his driveway during the winter. Coleman responded he was in contact with the State, engineers, and companies that leased temporary bridges. He hoped to have some resolution to the bridge situation by spring. Better signage would help.

**POLICE/RESCUE REPORT:** (No report)

**TRANSFER STATION REPORT:**

Bushee reported he had sold half of the smaller trash bags to date and approx. a quarter of the larger bags. He reported the fence around the Transfer Station had not been reinstalled but hoped it would be erected before winter. Bushee had contacted Bentley to wire the new compactor; Bentley responded-Sunday. He reported he had been in contact with Southern Vermont Community Action that picked up used clothes; he would try to have them pick up at the Transfer Station. Discussion followed about the pros and cons of the "Throw as You Go" mandatory bag rule. Caretakers were generally using dumpsters as bags were difficult to keep track of. As a result, trash hauling had decreased significantly.

**FACILITIES REPORT:**

Bushee reported he had met with a representative from the Environmental Protection Agency concerning asbestos material discovered and removed from the Mountain School. The school building would be brought into compliance thru re-inspection. Bushee was on top of the situation, would continue to work with the rep from the EPA; it would be quickly resolved. Bushee submitted a proposal from Serve Pro to clean the bathroom, break room, and office in the new Town garage for an additional \$50.00 per week. Discussion followed regarding cleaning at the Community Center (former Town Hall), and how often it should happen now that it was used much more. A suggestion was once every other week. Bushee would stay on top of it and report back to the Selectboard.

**HIGHWAY & ROADS REPORT:**

1) The Selectboard discussed winter sidewalk maintenance in Bondville and Homestead's proposal to maintain them. After further review, *Oakes made the motion to enter into a contract with Homestead Landscaping for \$4,845.00 for winter sidewalk maintenance; seconded by Coleman; unanimous.*

2) After review, the Selectboard approved an access permit for a lot on Benson Fuller Road owned by Bob Morgan. Louis Dryden would be constructing the entrance. Oakes reported he had reviewed it and concluded it would require an 18" culvert; *motion by Coleman to approve; seconded by Schwartz; unanimous.*

**PROPOSED WINHALL VENDOR POLICY:**

Next the Selectboard reviewed the proposed Winhall Vendor Policy and questioned the section(s) on fees, enforcement, and whether or not Winhall actually needed a vendor policy. Discussion followed regarding

Manchester's vendor policy and how it worked; how many vendors were actually in Winhall; and whether the document should be an ordinance or a policy. The Selectboard would ask the Planning Commission to re-review those sections they questioned and decide if a vendor policy was really necessary for Winhall.

**WINHALL HOLIDAY BONUSES:**

After review, the Selectboard approved the Holiday bonus list for Winhall employees; *motion by Coleman; seconded by Oakes; unanimous.*

**BUDGET DISCUSSION:**

The Selectboard discussed GNAT and other organizations requesting appropriation amounts from the Town. The Selectboard agreed they would like requests in writing with all the pertinent information included.

**ADMINISTRATIVE:**

Stark reported she was working with department heads on their budgets. Budget hearings were scheduled for November 21<sup>st</sup> at the Town Hall.

**CORRESPONDENCE:**

The Mountain School was hosting a get together at the Red Fox Inn. Coleman reported Walter Miller on Winhall Hollow Road had sent him a letter discussing mailbox damage during the winter; Oakes commented there were State rules for mailbox installation including distances, heights, etc. The Selectboard agreed if a mailbox was damaged as a result of the Highway Department plowing Town roads, the Town would pay to repair it. Coleman would contact Miller and let him know.

**PAYORDERS:** After review, the Selectboard approved payorder #11/18/15 as presented; *motion by Coleman; seconded by Oakes; unanimous.*

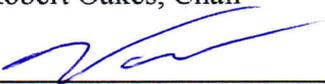
**PAYROLL:** After review, the Selectboard approved payroll #39, #40, #41, #42, #43, #44, #45 & #46 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

**APPROVAL OF PAST MEETING MINUTES:** After review, the Selectboard approved the minutes of November 4, 2015 as amended; *motion by Oakes; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 6:55 PM; *motion by Schwartz; seconded by Oakes; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

  
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Robert Oakes, Chair

  
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William Schwartz, Vice-Chair

  
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Stuart Coleman, Member