

**Town of Winhall Selectboard  
Bondville, Vermont 05340  
Meeting Minutes for Wednesday, November 5, 2014**

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**PRESENT:** Bob Oakes, Bill Schwartz, Steve Blanchard, Lucia Wing, Secretary, Lissa Stark, Town Administrator, Jeff Whitesell (Police), Trevor Dryden (Highway)

**ALSO IN ATTENDANCE:** Marcel Gisquet (Clerk of the Works), Hamilton Hodgman (Stevens & Associates, P.C.)

**CALL TO ORDER:** Oakes called the meeting to order at 4:35 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE/FIRE/RESCUE: REPORT:**

Whitesell and the Selectboard reviewed the police report for October to include traffic tickets and warnings, false alarm calls, animal control issues, property watch matters, medical assists, and law incidents in and around Winhall and the Stratton Mountain Resort. Whitesell reported there was a burglary still under investigation; John Beahn, new Winhall police officer, was enrolled in the Vermont Police Academy. The WPD was preparing for winter and Stratton Mt. resort events. Discussion followed about the illegal aspect of hand held devices.

**EXECUTIVE SESSION:**

At 4:45 PM the Selectboard voted to go into executive session to review the employee evaluation with Chief Whitesell; *motion by Oakes; seconded by Schwartz; unanimous.* At 5:10 PM the Selectboard voted to come out of executive session; *motion by Blanchard; seconded by Schwartz; unanimous.*

**BUDGET SCHEDULE:** After review, the Selectboard agreed to schedule budget hearings on Saturday, November 22, 2014 starting at 8:00 AM.

**ELIZABETH BELL PROPERTY: BENSON FULLER ROAD:**

Hamilton Hodgman, civil engineer representing Stevens & Assoc. P.C., came before the Selectboard to discuss Elizabeth Bell's property on Benson Fuller Road relative to water damage to her residence and land. Hodgman explained how Stevens & Associates proposed to fix the water problem for Bell. Schwartz commented- couldn't the problem be fixed solely on her land without involving the Town? Discussion followed. Next Hodgman talked about cost to the homeowner, applying for a Better Back Roads grant, and matching funds. After the presentation, the Selectboard approved the proposed plan including culvert replacement and drainage to divert the water, but asked Hodgman to guarantee in writing that moving and replacing a culvert and diverting water would not impact any other properties in the area; Hodgman agreed. Oakes reiterated the Town did not initially create the problem on Bell's property and would not participate in any funding for the improvements. Bell would be solely responsible for all financial cost(s) incurred in curing the problem.

**TOWN GARAGE UPDATE:**

Gisquet updated the Selectboard relative to progress on the new Town garage. VMS had moved in a job and tool trailer; fenced the area; held site meetings with sub-contractors- plumber, electric, Chaves, and others. Gisquet discussed the quality of the water and VMS's proposal; discussion followed about adding a water softener. Excavation (Chaves) would begin Monday, November 10<sup>th</sup>. Beck Engineering would test the concrete; Gisquet would ask him for a price first. Next Gisquet discussed the security and fire

alarm proposal(s), what equipment would be required, and a security system proposal for the four-bay garage; discussion followed. After further review, the Selectboard approved the security proposals for both garages; *motion by Oakes; seconded by Blanchard; unanimous*. Gisquet would ask about the two alarm systems talking to each other. Next Gisquet discussed the fire-proof steel building for the fuel depot and cost(s); the Selectboard agreed to close in the gable ends; no paint. Discussion followed relative to delivery of the fuel pumps.

**HIGHWAY & ROADS REPORT:** After review, the Selectboard confirmed a final Access Permit for Carella, #4 Round Tree Road in Winhall; Dryden had approved the access; *motion by Oakes; seconded by Blanchard; unanimous*.

**TRANSFER STATION: REPORT:** (No report)

**NEW BUSINESS:** Oakes brought up winter maintenance on the municipal buildings. Wesley Ameden handled winter maintenance for the Town.

**OLD BUSINESS:** (None)

**ADMINISTRATIVE:**

1) The Selectboard reviewed the Municipal Facilities Pet Policy, and after discussion made some revisions.

2) After review, the Selectboard signed the Garage Use Agreement with Londonderry; *motion by Schwartz; seconded by Oakes; unanimous*.

3) No financials.

4) The Town Administrator reported that VLCT was investigating the 07' truck that burned in the Town garage fire. They were asking the Town Administrator to furnish information relative to work on the truck.

**CORRESPONDENCE:**

1) Catamount Association was asking the Selectboard for permission to use a portion of Town land off Kendall Farm Road for cross-country skiing. They were also asking the Selectboard to waive giving them permission every year. The Selectboard agreed; they did have the right to revoke their permission at any time; *motion by Oakes; seconded by Blanchard; unanimous*.

2) After discussion, the Selectboard agreed to cancel the Town's membership with the Manchester Chamber of Commerce.

**PAYORDERS:** After review, the Selectboard approved payorder #9 as presented; *motion by Schwartz; seconded by Oakes; unanimous*.

**PAYROLL:** After review, the Selectboard approved payroll #37, #38, #40, #41, #42, #43 & #44 as presented; *motion by Schwartz; seconded by Blanchard; unanimous*.

**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the meeting minutes of October 15<sup>th</sup> as amended and October 22, 2014 as presented; *motion by Oakes; seconded by Schwartz; unanimous*.

**EXECUTIVE SESSION:** At 7:50 PM the Selectboard voted to go into executive session to review the employee evaluation with Lissa Stark, Town Administrator; *motion by Blanchard; seconded Oakes; unanimous.* At 8:15 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Blanchard; unanimous.*

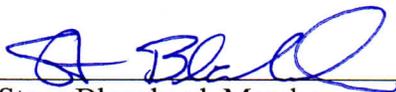
As there was no other business, the meeting was adjourned at 8:20 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard



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Robert Oakes, Chair

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Bill Schwartz, Vice-Chair



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Steve Blanchard, Member