

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, October 15, 2014**

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**PRESENT:** Bob Oakes, Bill Schwartz, Steve Blanchard, Lissa Stark, Town Administrator; Lucia Wing, Secretary; Scott Bushee (Facilities), Trevor Dryden (Highway)

**ALSO IN ATTENDANCE:** Fred Hartmann, Marcel Gisquet

**CALL TO ORDER:** Oakes called the Selectboard meeting to order at 4:35 PM at the Town Hall.

**PUBLIC COMMENTS:**

*Fred Hartmann* came before the Selectboard to discuss Capen Road. He commented he had been researching ancient roads as well as the Winhall Highway Ordinance. Hartmann discovered that Capen Road's right-of-way went right to the front of his house; he commented that he was concerned about selling his house sometime in the future. He was asking the Selectboard for relief by allowing a 125 ft. adjustment to the Town right-of way in front of his house. After further discussion, the Selectboard concluded they did not want to move the Town right-of-way.

**EXECUTIVE SESSION: TOWN GARAGE:**

At 4:50 PM the Selectboard voted to go into executive session to discuss contractual matters relative to the Town garage structure; *motion by Blanchard; seconded by Oakes; unanimous.* At 5:25 PM the Selectboard voted to come out of executive session; *motion by Oakes; seconded by Blanchard; unanimous.* Out of executive session, the Selectboard agreed to sign the revised contract- reduced to \$638,700- with VMS as discussed in executive session; *motion by Blanchard; seconded by Oakes; unanimous.* VMS would start the Town Garage project as soon as the contract was signed and finalized.

**POLICE/RESCUE REPORT:** (No report)

**HIGHWAY & ROADS REPORT:**

1) First Dryden questioned Gisquet about water in the new diesel tank; Gisquet responded that it was dry; caps had been left off. Next the Selectboard and Dryden talked about the new culvert on French Hollow Road which needed more gravel and grading. Oakes brought up State regulations regarding culverts, and at what point should the State be brought in? A culvert on Todd Hill Road would need to be replaced in the next budget year. The Town Administrator would research the answers. Dryden talked about replacing 6-8 culverts on Winhall Hollow Road along with ditching before repaving it.

2) Dryden asked about installing a mower on the loader versus renting a mower for the next budget year? Discussion followed. The Selectboard asked Dryden to do more research.

3) Dryden brought up aprons- several were in rough shape on Route 30.

4) The 09 truck was almost ready; Dryden would keep the rental until then. Dryden reported the Highway Department had contracted with Cargill for salt; the price would increase by 40%. American had no interest in a salt contract with the Town; Dryden suggested a larger salt shed in Winhall for the future; discussion followed.

5) The Town Administrator reported the access permit for #16 Highwood Road had been withdrawn; the check for \$1,000 would be returned to the property owner.

### **TRANSFER STATION REPORT:**

Bushee reported he had reset the bins at the Transfer Station. He would reconfigure them in the spring after the Town garage structure had been built. Bushee updated the Selectboard on upcoming seminars. He reported the discarded appliances were now more visible; Bushee suggested putting up a snow fence on the inside of the chain link fence to hide them. Bushee and the Selectboard discussed the temporary tape around the Town garage site and pedestrians walking inside the tape; discussion followed about asking them to leave for safety purposes. Once construction started a more solid temporary fence would be installed.

### **FACILITIES REPORT:**

Library: None

Fire Station: None

School: Bushee reported the water fountain had been replaced; he discussed coming up with a better plan/form for use of the multi-purpose room.

Town Hall: None

### **OLD BUSINESS:**

FYI Chapin Land: The Selectboard discussed constructing an access and potential cost; they agreed to wait for now. They felt getting the State wastewater permits first were more important and would add to the salability of the lots.

### **NEW BUSINESS:**

The Selectboard delayed employee evaluations for Trevor Dryden and Scott Bushee until the November 19<sup>th</sup> Selectboard meeting.

### **ADMINISTRATIVE: REPORT:**

1) No financials to review.

2) The Selectboard discussed the draft of the Municipal Facilities Pet Policy; discussion followed regarding a pet policy for municipal buildings. Stark would revise the policy relative to pets as discussed.

3) Next the Selectboard discussed employee turkey & hams for the coming holidays. After discussion, the Selectboard agreed to add \$50 to this year's employee Christmas bonus rather than a \$50 gift certificate for the above.

### **CORRESPONDENCE:**

1) Correspondence included: The Town Administrator had sent the revised Tenco contract; she had received water test reports from the school and would pass them on to Bushee. She had received a report for the Elizabeth Bell property on Benson Fuller Road re: a new culvert; Bell's attorney would come to the November 5<sup>th</sup> meeting; discussion followed. The Londonderry Selectboard would meet with the Winhall Selectboard on December 3<sup>rd</sup>. The Planning Commission planned to schedule a solar farm informational hearing on November 4<sup>th</sup> at 7:30 PM at the Town Hall.

2) After discussion about confusion over filing a Homestead Declaration, *Schwartz made the motion that if the \$634.49 paid in property taxes by a Winhall resident was in the Town of Winhall*

*treasuries, then the Town would return the money to the homeowner- if not, the property owner would have to take the matter up with the State; seconded by Blanchard; unanimous.*

**PAYORDERS:**

After review, the Selectboard approved payorder #8 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

**PAYROLL:** (No payroll)

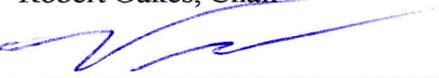
**APPROVAL OF PAST MEETING MINUTES:**

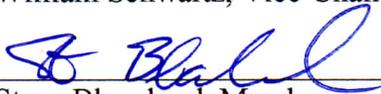
After review, the Selectboard approved the minutes of October 1, 2014 as amended; *motion by Oakes; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 7:45 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

  
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Robert Oakes, Chair

  
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William Schwartz, Vice-Chair

  
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Steve Blanchard, Member