

**Town of Winhall Selectboard
Bondville, Vermont
Special Meeting Minutes for Friday, August 22, 2014**

PRESENT: Bob Oakes, Steve Blanchard, Lissa Stark, Town Administrator, Lucia Wing, Secretary

ALSO: David Cotton & Paul Belaski (architects), Marcel Gisquet (Clerk of the Works), Vic Shappy (VMS Construction), Steve Ingram (Ingram Construction), Art Greenbaum (GPI Construction), David Josselyn (Josselyn Brothers), Adam Proctor (Naylor & Breen), Rick Cross (Wright Construction), Chris Kimmey, (All Seasons)

CALL TO ORDER: The special meeting was called to order at 10:00 AM at the Town garage in Bondville.

SITE VISIT: TOWN GARAGE: MEET WITH CONTRACTORS:

The Selectboard, Gisquet, Cotton Architects, and interested contractors met at the Town garage site to answer questions and discuss the RFP (contractor bids) for the proposed Town garage. Discussion included: receiving a variance from installing a sprinkler system; fire proof steel; whether or not to install a foundation drain; moisture resistance sheet rock versus fire resistant sheet rock; strength of rigid insulation versus not; radiant heat in the floor; no air conditioning proposed; venting meeting state codes for air quality; the subs needed to be licensed; the Town required a performance bond-should appear in the bid; the contractor paid for the temporary power during construction; schedule of values to be submitted 24 hours after the bid; bids to be submitted electronically (preferred) or hand delivered; the Town required a 5% standard bid bond; the concrete would be tested by the Town (Beck Engineering)- Town's expense; the existing concrete slab would be removed at the Town's expense; and compaction would be provided by the Town pre-construction. Other discussion included stripping forms from frost walls; the Town responding to the bids; the new building not impacted by electric lines- GMP would move them; construction fencing to be included on the site plan; formulating a bid schedule; bringing in a job site trailer; clarifying the bid package forms; fee structure; and bidder qualifications.

As there was no other business, the meeting was adjourned at 11:30 AM.

Meeting minutes respectfully submitted by,

Lucia Wing, Secretary



Robert Oakes



William Schwartz



Steve Blanchard