

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, July 17, 2013**

PRESENT: Bob Oakes, Chair; Bill Schwartz, Steve Blanchard, Lissa Stark, Town Administrator, Lucia Wing, Secretary, Barbara Ferguson (Buildings), Randy Kimball (Roads), Scott Bushee (Transfer Station)

ABSENT: Jeff Whitesell (WPD)

ALSO IN ATTENDANCE: Herb Hughes, Marcel Gisquet, Irene Nadler, Vincent Annunziata & Yana Stoneciplier (Stone's Lodge)

CALL TO ORDER: Oakes called the meeting to order at 4:35 PM.

PUBLIC COMMENTS:

1) *Herb Hughes* came before the Selectboard to discuss the upcoming liquor board meeting to approve a liquor license for Stone's Lodge; he stated he believed Stone's Lodge was not completely in compliance.

2) *Marcel Gisquet* came before the Selectboard to firm up his position as Clerk of the Works for the Town of Winhall; Gisquet had offered his assistance to oversee the paving project at the Town Hall. The Selectboard unanimously agreed. Before starting the project, Gisquet would contact the State District #2 engineer (AOT) to make sure that all State requirements were met; they would review the curb cut as well. Gisquet would then meet with Randy Kimball to discuss parking lot grades and other issues before contacting the pavers.

HEALTH OFFICER REPORT: (No report)

HIGHWAY & ROADS REPORT:

1) Kimball reported there were still several items at the Town garage which needed to be addressed including electrical issues, light issues, and break-always at the fuel pump per the Town's insurance inspection; Kimball stated that category A items had been fixed; B & C categories still needed work. He stated the Town garage had had a recent electrical inspection.

2) Kimball reported he had an on site pre-construction meeting with several interested contractors relative to replacing the culverts on French Hollow Road; he thought one of the culverts might be replaced this year. The Town was in process of putting together a bid package. The Town Administrator submitted an addendum which included a time line to be included in the bid package; discussion followed relative to "working in the stream" extension dates, and whether or not both or one of the culverts could be replaced this year, and if not, then what and how to handle it.

3) Next the Selectboard and Kimball discussed Lafayette's guardrail proposal for \$5,357 and \$420 for the flaggers; Kimball would use Town employees who were qualified as flaggers. ***Oakes made the motion to approve Lafayette's proposal; seconded by Blanchard; unanimous.***

4) Kimball reported the State had contacted him re: pre-buys on winter salt; they had not quoted him any prices.

5) After review, the Selectboard approved an access right of way permit for Gomolka for a crushed culvert at the intersection of Lower Stratton Valley Road and Aspen Lane; ***motion by Blanchard; seconded by Schwartz; unanimous.*** Glabach Associates would fix the culvert as they inadvertently had crushed it; discussion followed about culvert fees.

6) Kimball reported that paving would begin next week.

TRANSFER STATION REPORT:

1) Bushee reported that Jodi Rowe had been stung by a bee; he was allergic to them but was doing fine; Bushee would keep medication on hand and would also control the bee activity. Bushee stated he had made a report for the second quarter- dollar amounts had increased from last year, especially metal; plastic was going down; discussion followed about Zero Sort.

2) The Selectboard approved the request for proposals for a Town Garage and Transfer Station Feasibility Study.

OLD TOWN HALL: COMMITTEE REPORT:

Irene Nadler came before the Selectboard to update them relative to the Old Town Hall. She commented that the Committee had tried to contact Stone's Lodge to see if they were interested in a sale, but to no avail. In August the Committee would choose Winhall Museum items to be moved and displayed at the current Town Hall and Library; the Library had limited space; the Post Office also had expressed interest in displaying some of the Museum items. Schwartz suggested a historic preservationist to look at the items before moving them; Schwartz would contact somebody from the State. Oakes commented the Winhall voters would have the ultimate say in what to do with the old Town Hall.

BUILDINGS REPORT:

Grounds/Friedman field/Skate park: Ferguson reported she had been pruning the shrubs, weeding, and mulching. She had walked around the playing fields with Scott Senecal and reviewed the work he had been doing; he explained to her the process to maintain them. She reported the screws on the playing equipment needed to be tightened for safety purposes.

New Town Hall: Ferguson reported that Sparky Electric had been contacted for several outlets not working in the coffee area (1st floor); Mike Jenks had been contacted to repair the outside faucet in the rear of the building.

School: Ferguson reported that Wilkins was scheduled to start the last week of July; the door project was scheduled for the first or second week of August; Sparky was scheduled to replace outlets in the 8th grade classroom. The Selectboard had agreed to take care of these items before the school took over the maintenance. Lastly, Ferguson and Christine Fayette had reviewed the maintenance issues at the school along with daily water testing. The Selectboard asked Ferguson to touch base with Neiko Razinger re: painting the school before it opened for the school year.

Cemeteries: Ferguson reported that Mark Shea hoped to start work on the cemeteries at the end of July; wet weather had caused delays. Ferguson would do some pruning as well.

Library: Dennis Roy was scheduled to repair the windows; he suggested pruning back the lilac bush and maple. Blanchard would investigate.

Other: Ferguson asked the Selectboard if there was a policy on loaning Town property to the public. The Selectboard stated there was no policy, but Ferguson should be careful to take inventory before anything was loaned out. Ferguson had contacted Irving Fuel; they quoted \$3.64 per gallon for oil and \$1.72 per gallon for propane. She would contact other fuel companies and get some prices.

MOUNTAIN SCHOOL LEASE: CONTINUED DISCUSSION:

After review, *Schwartz made the motion to have Oakes make the two changes to the lease agreement between the Mountain School and the Town of Winhall as discussed; seconded by Blanchard; unanimous.*

POLICE/FIRE/RESCUE: REPORT: (No report)

LIQUOR BOARD MEETING:

At 6:25 PM, the Selectboard closed the Selectboard meeting and opened the Liquor Board meeting. In the Liquor Board meeting, the Board discussed the problems at Stone's Lodge including garbage removal, Fire Marshal, and other State health & safety inspections. Stone Lodge representatives assured the Selectboard that all violations would be removed before they re-opened. They also stated the deck was being removed; so no outside alcohol. *Oakes made the motion to sign the liquor license for Stone's Lodge; seconded by Blanchard; unanimous.* The Board also discussed Whiskey Dicks postponed grand opening date(s) of July 28th, August 4th, or August 11th. The Liquor Board approved the dates. The Selectboard meeting reconvened at 6:50 PM.

SET TOWN TAX RATE:

After review, the Selectboard approved the municipal tax rate; *motion by Schwartz; seconded by Oakes; unanimous.* (see attached)

ADMINISTRATIVE:

- 1) After review, *Blanchard made the motion to sign prior payroll documents #21, #22, #25 & #26; seconded by Schwartz; unanimous.*
- 2) After review, the Selectboard signed the Errors & Omissions Document per Velco Utility; *motion by Schwartz; seconded by Oakes; unanimous.*
- 3) After review, the Selectboard approved a plaque in Rick Hube's honor which would be placed on a stone at the base of the flagpole at the Town Hall.
- 4) The Town Clerk asked the Selectboard if they would be around for the next two weeks to set dates for four (4) tax appeal hearings re: Civil Board of Authority.
- 5) The Selectboard discussed the bridge closing as a result of several residents' comments. Signage needed to be repositioned for clarity.

PAYORDERS:

After review, the Selectboard approved payorder #2 as presented; *motion by Schwartz; seconded by Blanchard; unanimous.*

PAYROLL: (No payroll)

APPROVAL OF PAST MEETING MINUTE(S):

After review, the Selectboard approved the meeting minutes of July 3, 2013 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

ANNOUNCEMENTS/CORRESPONDENCE:

- VLCT News
- Thomas Hirschak Auctions

As there was no other business, the meeting was adjourned at 7:40 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair



Bill Schwartz, Vice-Chair



Steve Blanchard, Member