

Town of Winhall Selectboard
Meeting Minutes for Wednesday, July 16, 2014

PRESENT: Bob Oakes, Bill Schwartz, Steve Blanchard, Lissa Stark, Town Administrator; Lucia Wing, Secretary; Scott Bushee (Facilities & Transfer Station), Trevor Dryden (Highway)

ALSO IN ATTENDANCE: Marcel Gisquet, Jeff Whitesell

CALL TO ORDER: Oakes called the Selectboard meeting to order at 4:35 PM at the Town Hall.

PUBLIC COMMENTS: (None)

TOWN GARAGE: CONTINUED DISCUSSION:

Gisquet reported he had contacted the site engineer to finalize the site plans according to what the Selectboard agreed to. The septic system would stay intact. He had met with the architects to finalize the specs. They discussed the site work including excavation, back fill, slopes, grades, etc. The architects had given Gisquet a stamped set of plans along with information for Labor & Industry approval. Gisquet updated the Selectboard re: removal of the old fuel tanks and relocating the new. There was a question of installing a fire suppression system. Gisquet and the Selectboard discussed the proposal from the company Gisquet had contacted along with its ramifications and cost. He explained the company could handle every aspect of the fuel tank matter including State permitting and approval, removal of the old tanks, and installing the new tanks in the designated location. Gisquet and the Selectboard also discussed all bidders setting up a work completion schedule as advantageous; setting up an on-site meeting once the RFP had gone to bid; including definite work hours in the bid package; and including a retainage in the specs.

EXECUTIVE SESSION:

At 5:20 PM the Selectboard voted to go into executive session to discuss contractual matters; *motion by Oakes; seconded by Schwartz; unanimous.* At 6:00 PM the Selectboard voted to come out of executive session; *motion by Oakes; seconded by Schwartz; unanimous.* Out of executive session the Selectboard agreed to make the requested changes to the Clerk of the Works contract; *motion by Oakes; seconded by Schwartz; unanimous.* After interviews, the Selectboard agreed to hire Trevor Dryden as the new Winhall Highway Foreman at a starting salary of \$48,000 per year with an increase to \$50,000 at the end of six months; *motion by Oakes; seconded by Blanchard; unanimous.*

POLICE/RESCUE REPORT:

Chief Whitesell brought up minor changes and an addendum to the Town of Winhall Personnel Policy relative to "police rank structure;" discussion and review followed. *Oakes made the motion to accept the changes and addendum as presented; seconded by Schwartz; unanimous.*

HIGHWAY & ROADS REPORT:

Dryden reported the new Town trucks were in process but delivery would not take place until October/November; discussion followed. They discussed purchasing a new compressor for \$3,500 and not a more expensive one; discussed water seeping into the four-bay garage; status of Tollgate Road and whether or not the Town of Winhall would be taking over the maintenance; purchasing a floor matt to cover a hole in Donny's truck; and saving the fuel tank shed to store tires.

TRANSFER STATION REPORT:

Bushee reported he had two quotes for a new compactor- one @ \$16,958 from Maguire Equipment and the other @ \$15,808 thru Tam; Bushee felt the Tam proposal was a better price along with better service. The Selectboard asked Bushee to hang on to the current compactor as long as possible and hopefully wait until the next budget year. Bushee had contacted Foley Uniform Company asking to trade-in long sleeve shirts for high visibility T-shirts which the company did not offer; the Transfer attendants never wore the long sleeve shirts. Chief Whitesell added he would share uniform vendor information with Bushee to come up with a better uniform rental plan. Bushee updated the Selectboard relative to upcoming Solid Waste District events.

FACILITIES REPORT:

Town Hall: Bushee reported the cracks in the pavement of the Town Hall were getting repaired along with cracks at the school. The fire alarm at the Town Hall needed to be repaired- mostly likely from a surge as a result of bad weather. Bushee had installed the air conditioner in the Planning office.

Fire Department: Bushee reported he would be taking down two (2) trees at the Fire Station. He also reported on *water testing* at the Fire Station, Town shed, and school; discussion followed. Blanchard added he had also contacted Stratton Corp. to get a price to test water. Bushee had met with Steve Avison to talk about leaks in the Fire Station roof and come up with a solution; discussion followed about remedying the situation.

School: Line striping and water testing.

Library: No report; discussion followed about how much use the skateboard park was getting and locations and use of the portable toilets.

OLD BUSINESS: FYI Chapin lots for the next meeting.

NEW BUSINESS: The Selectboard reviewed the Winhall tax rate. It had increased from last year. After review, the Selectboard accepted the Town tax rate as presented and acknowledged the State education tax as determined; *motion by Schwartz; seconded by Oakes; unanimous.* (see attached for details)

ADMINISTRATIVE: REPORT:

1) No financials to review.

2) The Selectboard reviewed COLA/CPI increases for Town employees; discussion followed. Stark would contact VLCT for COLA information relative to Board increases.

3) The Selectboard would review the Winhall personnel policy further at a future meeting.

4) Whiskey Dick's was requesting a grill and outside bar for July 27th; *motion by Oakes to approve; seconded by Schwartz; unanimous.*

5) The Selectboard signed the letter for Tom Maneggia's reappointment to the Winhall Zoning Board of Adjustment.

6) The Selectboard would draft a letter to Stone's Lodge asking for a timely clean-up of the debris as a result of the recent fire.

7) The Selectboard discussed the amended "Open Meeting Law" effective July 1, 2014 and its potential ramifications including website administration.

PAYORDERS: After review, the Selectboard approved payorder #2 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

PAYROLL: (No payroll)

APPROVAL OF PAST MEETING MINUTES: After review, the Selectboard approved the meeting minutes of July 2nd, the special meeting minutes of June 26th, and the executive meeting minutes of July 10th, 2014 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

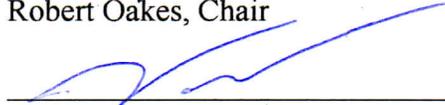
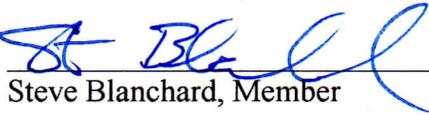
EXECUTIVE SESSION: At 7:50 PM the Selectboard voted to go into executive session to discuss COLA increases; *motion by Blanchard; seconded by Oakes; unanimous.* At 8:20 PM the Selectboard voted to come out of executive session; *motion by Oakes; seconded by Blanchard; unanimous.*

As there was no other business, the meeting was adjourned at 8:30 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair


William Schwartz, Vice-Chair
Steve Blanchard, Member

TOWN OF WINHALL, VERMONT
SETTING THE TAX RATE ~ COMPUTATIONS FOR 2014-2015

AMOUNT TO BE RAISED BY TAXES FROM 2014/2015 PRINTED BUDGET	\$2,631,640.00
PLUS (No Articles from Town Meeting)	<u>+ \$0.00</u>
TOTAL AMOUNT TO BE RAISED BY TAXES	\$2,631,640.00
TOWN OF WINHALL GRAND LIST FOR 2014	\$6,957,485.00
Calculation: Divide the amount to be raised by taxes by the Grand List	\$2,631,640.00 <u>\$6,957,485.00</u> = \$0.3783 2014/2015 Town Tax Rate

The 2013/2014 Town Tax Rate was \$0.3423
 The 2012/2013 Town Tax Rate was \$0.3016
 The 2011/2012 Town Tax Rate was \$0.3333
 The 2010/2011 Town Tax Rate was \$0.3100

TOWN OF WINHALL EDUCATION TAX RATE FOR 2014-2015
 CALCULATED BY THE VERMONT COMMISSIONER OF TAXES

HOMESTEAD EDUCATION TAX RATE	
Base Homestead Tax Rate for FY15:	\$0.98
Equalized Tax Rate from School District:	\$1.6891
Divided by Common Level of Appraisal (CLA):	<u>97.73%</u>
2014/2015 Homestead Tax Rate:	\$1.7283
 Combined Town Tax Rate and Homestead Tax Rate:	 \$2.1066

NON-RESIDENTIAL EDUCATION TAX RATE	
Base Non-Residential Tax Rate for FY15:	\$1.515
Divided by Common Level of Appraisal (CLA):	<u>97.73%</u>
2014/2015 Non-Residential Tax Rate:	\$1.5502
 Combined Town Tax Rate and Non-Residential Tax Rate:	 \$1.9285

The calculation of the Town Tax Rate is accepted, and the calculations performed by the State of Vermont are acknowledged by the Town of Winhall Select Board.


 Robert Oakes, Chair


 William Schwartz, Vice Chair


 Steve Blanchard, Member

July 16, 2014