

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, December 3, 2014**

PRESENT: Bob Oakes, Bill Schwartz, Steve Blanchard, Lucia Wing, Secretary, Lissa Stark, Town Administrator, Trevor Dryden (Highway)

ALSO IN ATTENDANCE: Marcel Gisquet (Clerk of the Works)

CALL TO ORDER: Oakes called the meeting to order at 4:35 PM at the Town Hall.

PUBLIC COMMENTS: (None)

POLICE/FIRE/RESCUE: REPORT: (No report) .

HIGHWAY & ROADS REPORT:

1) Dryden reported the new Town trucks would be transferred to Canada for installation of the dump bodies and plows, approximately (4) weeks; they discussed alternate companies. He reported there were problems with the trucks during the latest winter storm. The new crew member was knowledgeable and an asset to the highway department. Dryden questioned the diesel tank and the difficulty in filling it; Gisquet would look into it; a ladder was suggested. Dryden reported there were issues with Delurey's fixing the plow truck correctly. Chaves mentioned he would be interested in trading a load of sand & gravel for used Town culverts.

2) Next the Selectboard discussed maintenance of Tollgate Road. The Agency of Transportation was asking the Town of Winhall to take it over. Tollgate was not a Town road, and the Selectboard did not want to take over its maintenance. A suggestion was to contact the Town of Manchester. Stark would draft a letter to the AOT expressing the Selectboard's decision.

3) Dryden and the Selectboard discussed budget items including replacing the 550 with a 350 truck.

4) Stark reported Town insurance increased for Town trucks, facilities, etc.; the budget would need to reflect the increase.

5) No access permits.

TOWN GARAGE UPDATE:

Gisquet updated the Selectboard relative to construction progress on the new Town garage. He reported a roof over the fuel depot would be a positive; discussion followed about whether or not the roof needed to be fire proof. Gisquet reported weather had been an issue but concrete was at last finished and steel was going up. Discussion followed relative to electric service and cost. Next they talked about heat calculation, ventilation, and slab thickness along with installing a water softener initially or later. Parking was organized and working.

NEW BUSINESS:

Blanchard reported a taxpayer in Winhall had mentioned that the dates on the property tax bill stated 2013/14 rather than 2014/15; he thought he had paid his bill but hadn't; he then paid the tax; his question was paying the late fee with the discrepancies. The Selectboard stated the taxpayer could appeal the late fee to the Board of Civil Authority.

ADMINISTRATIVE: UPDATE:

The Town Treasurer responded that she could run current actuals but was having trouble with her computer. As of 1/1/15 all bills would go to the Selectboard for approval; after review, the Town Administrator would prepare the payorder and send it to the Town Treasurer to be paid; discussion followed.

CORRESPONDENCE: (None)

PAYORDERS: After review, the Selectboard approved payorder #11 as presented; ***motion by Schwartz; seconded by Oakes; unanimous.***

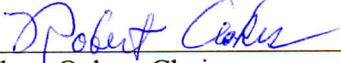
PAYROLL: (No payroll)

APPROVAL OF PAST MEETING MINUTE(S):

After review, the Selectboard approved the minutes of November 19 & 22, 2014 as amended; ***motion by Oakes; seconded by Schwartz; unanimous.*** Discussion followed about getting extra credit cards for the individual departments to use when making purchases instead of using their personal cards.

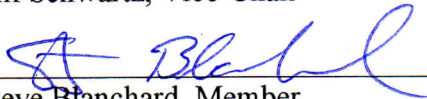
As there was no other business, the meeting was adjourned at 6:50 PM; ***motion by Oakes; seconded by Schwartz; unanimous.***

Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair

Bill Schwartz, Vice-Chair



Steve Blanchard, Member