

Town of Winhall Selectboard
Meeting Minutes for Wednesday, November 20, 2024

PRESENT: Stuart Coleman; Bill Schwartz; Julie Isaacs; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities); Elizabeth Grant (Town Clerk)

MEMBERS OF THE PUBLIC: Eric Moses

CALL TO ORDER: Coleman called the meeting to order at 5:30 PM at the Town Hall in Bondville.

PUBLIC COMMENTS: (None)

POLICE DEPARTMENT REPORT: (No report)

LIQUOR BOARD: (No report)

HIGHWAY DEPARTMENT REPORT:

Dryden reported the directional sign at the end of Winhall Hollow Road needed to be replaced; Flying Cow Signs would replace it for \$2000; the Selectboard agreed to move forward. Hunter Excavating was in possession of the South Road culvert; line striping was on hold; and there was one bid for purchase of a Western Star Town truck @ \$332,074 with an \$80,000 trade-in allowance. The SB would wait until 11/23 for further budget discussion. Dryden reported on several survey studies to include the Benson Fuller intersection; road & culvert area near John Spencer; and Macky Bridge at the bottom of Castle Hill on Winhall Hollow Road. Discussion followed relative to who would own the ROW once the road shifted.

ACCESS PERMITS:

After review, the Selectboard approved a final access permit for Seth Myers, #18 Windtree Road to put power under the road and approval for William Innes, #12 Beaver St. to replace a culvert; *motion by Isaacs; seconded by Schwartz; unanimous.*

TRANSFER STATION, FIRE & FACILITIES REPORT:

Bushee reported he had received a proposal from Walker Industries to replace all (25) windows including trim and insulation at the Town Hall for a total cost of \$271,432.20. Discussion followed about phasing the project instead of doing it all at once. A portion of ARPA funds (\$218,000) could be allocated for the project. Isaacs recommended setting aside \$80,000 for engineering and feasibility studies for affordable housing. Discussion followed.

PUBLIC SAFETY FACILITY UPDATE:

The Town Administrator would review the contract with Goldstone for an architectural study relative to the Firehouse building. Discussion followed.

WEBSITE UPDATE:

After discussion, the Selectboard agreed to review the termination clause in the website contract with Revize. The Town Administrator would look into the details.

WINDHAM REGIONAL REP UPDATE:

Eric Moses, Winhall WRC representative, came before the Selectboard to update them about a Statewide national forest proposal for an expanded bike trail, a portion of which included Town owned land on Kendall Farm Road.

TOWN PLAN UPDATE:

A Public Hearing relative to the final draft of the Winhall Town Plan was scheduled at the Town Hall on Dec. 4th at 5:30 PM. Matt Bachler (WRC) would lead the Hearing. The Selectboard planned to be present for the presentation.

SHORT-TERM TERM RENTAL ORDINANCE UPDATE:

Schwartz reported he had made one simple change to the STR Ordinance draft. He recommended finalizing it at the next meeting followed by posting it in (5) places per protocol. No more legal review was needed. Discussion followed about language required in the Public Notice.

AFFORDABLE HOUSING/WASTEWATER UPDATE: FYI

ALARM ORDINANCE UPDATE:

Coleman reported several residents had voiced concerns relative to the cost of knox boxes; discussion followed.

EMPLOYEE HOLIDAY BONUSES:

After review, the Selectboard approved the Holiday Bonus list with the exception of the Selectboard; *motion by Isaacs; seconded by Schwartz; unanimous.*

ADMINISTRATIVE:

Budgeting 2025/2026 was scheduled for Saturday 11/23 starting at 8AM. Discussion followed relative to the Audit Report and its recommendations.

APPROVAL OF PAST MEETING MINUTES:

The meeting minutes of 11/6/24 were approved as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

WARRANTS:


After review, the Selectboard approved warrant 11/20/24 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 7:15 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing,
Secretary Winhall Selectboard



Stuart Coleman, Chair



William Schwartz, Vice-Chair



Julie Isaacs, Member