

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, October 2, 2024**

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**PRESENT:** Stuart Coleman; Bill Schwartz (Absent); Julie Isaacs; Lissa Stark (Town Administrator); Derrick Tienken (Police Chief); Alexander Bilka (Asst Clerk).

**MEMBERS OF THE PUBLIC:** Nancy Yates; Erik Moses (WRC Rep).

**CALL TO ORDER:** Coleman called the meeting to order at 5:30 PM at the Town Office.

**LIQUOR BOARD:** At 5:31PM, the Select Board voted to recess its meeting and open the Liquor Board meeting; *motion by Isaacs, second by Coleman; unanimous.* After review, the Liquor Board approved a 3<sup>rd</sup> class license for Bromley View Inn for outside consumption; *motion by Isaacs; second by Coleman; unanimous.* The Select Board voted to close the Liquor Board and re-open its meeting at 5:33PM; *motion by Isaacs; second by Coleman; unanimous.*

**PUBLIC COMMENTS:** None

**POLICE DEPARTMENT REPORT:** Chief Tienken gave an update on monthly statistics, as well as departmental updates, including a \$36,000 Governor's Highway Safety grant that was secured and training that Officers had recently attended. A new cruiser had been lettered and other equipment had been ordered. Per diem Officer Curran will be retiring next month. There was discussion about the ordering of Knox Boxes and the Alarm Ordinance. The Law Enforcement Services Contract was reviewed (between Stratton Corp, Town of Stratton, and Town of Winhall); *motion made by Isaacs to authorize Coleman to sign the contract; second by Coleman; unanimous.*

**OLD BUSINESS:**

The Select Board discussed the status of the culvert replacement project on South Road by Hunter Excavating. The necessary permits were not yet in place and the culvert had not been delivered yet; project would be on hold until spring.

There were five (5) firms represented at the mandatory pre-bid meeting on October 1<sup>st</sup> for the Fire/Police Public Safety Facility. Proposals are due October 15<sup>th</sup>.

Coleman reported that Fuller Sand & Gravel hoped to finish paving the upper portion of the Access Road by next week.

The Town Plan update was coming along; included Village Center Designation.

Website was almost complete; next steps include two trainings and site testing.

**HOUSING STUDY:** Isaacs gave an update on the housing meetings she has attended; she presented the Housing Needs Assessment report that includes four towns (including Winhall). Based on a 3% increase in population per year, Winhall will need an additional 353 housing units by 2040. The assessment looked at available land for multi-family housing. The Board discussed the old Outback property and the land owned by the Town on Kendall Farm Road; there was discussion about suitability for housing and flood zones. Will be important to identify suitable land and have surveys conducted.

**AUDIT REPORTS:** Tabled for next meeting.

**ACCESS PERMITS:** None

**CORRESPONDENCE:** The Board received notification from VMCTA that Alexander Bilka had completed Clerk training.

**WRC UPDATE:** Moses gave an update on a presentation that he attended through WRC on building highways while preserving wildlife and animal crossings; BioFinder database; counter measures during culvert and road improvements.

**APPROVAL OF PAST MEETING MINUTES:** The meeting minutes of 9/18/2024 were approved; ***motion by Isaacs; second by Coleman; unanimous.***

**WARRANTS:** After review, the Select Board approved warrant 10/02/2024 as presented; ***motion by Isaacs; second by Coleman; unanimous.***

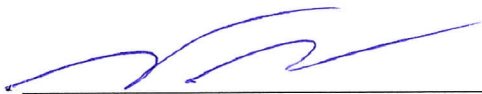
As there was no other business, the meeting was adjourned at 6:26PM; ***motion by Isaacs; second by Coleman; unanimous.***

Lissa Stark,  
Winhall Town Administrator



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Stuart Coleman, Chair



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William Schwartz, Vice-Chair



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Julie Isaacs, Member