

**Town of Winhall Select Board**  
**Bondville, Vermont 05340**  
**Meeting Minutes of Wednesday, September 16, 2015**

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**PRESENT:** Bob Oakes, Bill Schwartz, Stuart Coleman, Lissa Stark, Scott Bushee, Trevor Dryden.

**CALL TO ORDER:** Oakes called the meeting to order at 5:00PM.

**ADJUSTMENTS TO AGENDA:** Schwartz motioned and Coleman seconded to add the Listers' E&O correction to the Agenda; motion passed unanimously.

**PUBLIC COMMENTS:** None

**HIGHWAY DEPARTMENT REPORT:** There was discussion about a private well on Spring Hill Road that was damaged during roadside mowing. Coleman reported that he had measured and determined that the well is in the Town Right-of-Way, but there is no record of the owner requesting a permit to place the well there. Coleman motioned and Schwartz seconded to pay the resident's bill for well damage just this time, and notify the owner that the well cap needs to be marked better (with a larger post); motion passed unanimously. A complaint was also received by a Snowflake Lane resident about mowing debris, which will be cleaned up soon. Dryden reported that the sign had been put up at the entrance to the second pit on Kendall Farm Road. Dryden also reported that he and Stark had worked with the State on a hydraulic study on a culvert that needs replacing on Winhall Hollow Road. Coleman and Dryden will look at the replacement options proposed by the State Agency of Transportation. Continuing the discussion of additional (smaller) Winhall Hollow Road culverts, Dryden would ask three local contractors for estimates on replacement of said culverts (excavation work only); the Town would supply the culverts. Dryden and Stark are working on a contract with Vassar's to outfit the new highway truck. There was discussion about how/if to use the old air compressor that was damaged in the fire; more discussion to follow. Dryden and Stark reported the two options for road salt for this winter. American quoted \$88.50 per ton, with guaranteed delivery up to 700 tons at that price; no fuel surcharge added. Cargill quoted two options: Option 1 - \$92.89 per ton plus variable fuel surcharge (currently at 5%) = \$97.53 per ton (will vary); tons are guaranteed. Option 2 - \$81.42 per ton plus variable fuel surcharge (currently at 5%) = \$85.49 per ton (will vary); tons are not guaranteed. Schwartz motioned and Coleman seconded to utilize American Rock Salt for the coming winter at \$88.50 per ton. There was discussion about the sidewalk replacements and an estimate for the work was provided by VTrans. Dryden and Stark would get estimates from three contractors. Coleman suggested Dryden speak with Renaud about the Lower Taylor Hill Road bridge.

**TOWN GARAGE:** Coleman reported that there are fittings needed to finish installation of air compressor in new town garage; he would purchase, as it was not part of VMS contract. VMS is working on boiler issues (leaking water) and the punch list. There was discussion of the slab tin/insulation and cutting it back to make sure that it doesn't keep compressing. There was agreement to let it settle before taking action.

**TRANSFER STATION & FACILITIES REPORT:** Bushee presented a quote from Middlebury Fence for replacement fencing, additional transfer station fencing, and a gate for the Kendall Farm pit. Oakes motioned and Schwartz seconded to approve the quote for \$4,727.67 for the replacement fencing, which should be covered by the fire insurance; motion passed unanimously. Oakes motioned and Schwartz seconded to approve the quote for a gate for Kendall Farm pit for \$2,252.11; motion passed unanimously. Bushee reported that the new compactor had been installed and would soon be ready for use, pending wiring work to be done by Bob Bentley and expanded metal to be added. There was discussion about PAYT and bag sales; people have been asking about paying with credit cards. Bushee reported that

Josselyn Bros would be back to finish the Town Office roof later this month. The museum items that were at the old Town Hall had been packed up by volunteers and Laura Gianotti, and the boxes were now in the basement at the Town Offices. A water cooler/bubbler will be ordered for the old Town Hall. Bushee and Stark had the water tested at the new Town Garage and it is suitable for drinking. There was discussion about the fuel building drain hole needing to be plugged. Bushee reported that he plans to move the recycling bin ramps back to reduce the pinch point in the lot this fall. Oakes reported on the pruning of shrubs in town; the lilacs are dying and should be replaced. Oakes will ask Homestead for a quote on replacing the shrubs.

**EXECUTIVE SESSION:** At 6:05PM, Oakes motioned and Schwartz seconded to go into Executive Session to discuss the Mountain School lease; unanimous. Out of Executive Session, Schwartz motioned and Oakes seconded to send the redrafted lease to the Mountain School for review; unanimous.

**NEW BUSINESS:** Oakes reported that he had attended a meeting on the local solar project; access would be from Black Cherry Ridge Road. Schwartz relayed information on community solar projects that are starting up around the state. Coleman reported that he met with Tom Johnston regarding the two maple trees across from Fred Hartmann's house; Coleman recommends cutting the two trees due to the condition (rotting tops). The wood from the trees would be offered to the landowner, Dot Capen, if she wants it. An Errors & Omissions certificate was presented for review; the Listers are changing the assessment at 32 Route 30 (TPW) from \$512,000 to \$421,000 due to an error. Schwartz motioned and Coleman seconded to approve the change in assessment; unanimous. Stark reported that she had spoken with the Division of Fire Safety and the town garage fire was never investigated by the Fire Marshal's office; further follow-up is needed.

**PAYORDER APPROVAL:** There was discussion of a recent VLCT legal opinion about approval of payorders between regular Board meetings. Schwartz motioned and Coleman seconded to appoint Oakes as the signer of payorders between Board meetings; unanimous.

**PAYORDERS:** After review, the Select Board approved payorder titled "September 16, 2015" as presented; motion by Schwartz; seconded by Oakes; unanimous.

**PAYROLL:** After review, the Select Board approved payroll #37 & #38 as presented; motion by Schwartz; seconded by Oakes; unanimous.

**APPROVAL OF PAST MEETING MINUTES:** After review, the Select Board approved the minutes of September 2, 2015 as presented; motion by Oakes, seconded by Schwartz; unanimous.

As there was no other business, the meeting was adjourned at 7:40 PM; motion by Schwartz, seconded by Coleman; unanimous.

Meeting minutes respectfully submitted by,  
Lissa Stark, Town Administrator

Winhall Select Board

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Robert Oakes, Chair

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William Schwartz, Vice Chair

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E. Stuart Coleman, Member