

**Town of Winhall Select Board**  
**Bondville, Vermont 05340**  
**Meeting Minutes for Wednesday, June 17, 2015**

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**PRESENT:** Bob Oakes, Bill Schwartz, Stuart Coleman, Lissa Stark, Scott Bushee, Trevor Dryden, Jeff Whitesell.

**ALSO IN ATTENDANCE:** Dave Glabach, Fred Hartmann, Marcel Gisquet.

**CALL TO ORDER:** Oakes called the meeting to order at 5:01PM.

**PUBLIC COMMENTS:**

- 1) Dave Glabach asked questions related to recycling, C&D, and Pay-As-You-Throw.
- 2) Dave Glabach said that the resurfacing of Stoney Hill had led to a problem with the pitch into one of the driveways of a property that he caretakes. Oakes and Coleman explained that the shoulder gravel had not been installed yet, which would likely fix the problem.
- 3) Fred Hartmann asked for an update on Capen Road. Coleman said that a tree-cutter had been contacted and will be conducting an inspection in order to offer a course of action. Oakes said that he had been speaking with Paul Gilles, a Right-of-Way expert and attorney, who would be writing a letter to Mrs. Capen regarding not driving in the town's Right-of-Way.

**POLICE/FIRE/RESCUE REPORT:** Whitesell presented the May report, as well as a thank you letter from the Mountain School regarding Gould's work there as the School Resource Officer. Winhall PD was awarded the Responder of the Year award.

**EXECUTIVE SESSION:** At 5:30PM, Schwartz motioned and Coleman seconded to go into Executive Session to discuss contractual matters; unanimous. Out of Executive Session, Schwartz motioned and Coleman seconded to sign Chief Whitesell's revised employment agreement; unanimous.

**TRANSFER STATION & FACILITIES REPORT:** Bushee reported that the new generators were at the Town Office awaiting hook-up. He presented the new Pay-As-You-Throw trash bags for all to see. The bags will be available at the Town Office and Transfer Station; \$1.50 per 15-gallon bag and \$3.00 per 30-gallon bag (both sold in rolls of 10). Jody Rowe has returned to work after being out for knee surgery. Bushee reported that the Library siding work was almost done; minor trim work was required. There are a couple of trees too close to the Library that need trimming or removing. Coleman will ask the tree cutter to look at those. The Police Department roof work has begun; there was no paper under the shingles. The PD air conditioner was fixed, but then the circuit board burned out again. GSK will be called to fix it again; will ask about warranty on circuit board. If problem can't be fixed, the unit should be replaced. Bushee is working with Vermont Mechanical on fixing the leaky joints at the Mountain School. Shea Funeral Home is working on the Middletown cemetery and work should be complete by the end of summer. Bushee will talk to the Beautification Committee about trimming the shrubs along Winhall Hollow Road. The Board reviewed and signed a Solid Waste Proclamation required by the Windham Solid Waste District, which explains the methodology used to calculate the per bag cost for PAYT.

**TOWN GARAGE:** Gisquet and Coleman discussed the electrical plan and proposed revisions to it. There will now be 3 welder outlet plugs instead of 12 and the building will be wired for security cameras. Browns and Tyler were contacted for prices on a generator (20KW and 25KW). Bushee suggested that Bob Bentley should be asked about pricing/options, as he currently has a service agreement for maintenance on the town's existing generators. Dryden stressed the importance of having the air compressor on the generator. There was discussion about generator sizes, how many and where the



generators should be located, and which vendor to use. Bushee will obtain more information from Bob Bentley. Gisquet reported that there is a \$4,200 change order that has been approved to hook up the 4-bay garage emergency panel into the new garage generator.

**EXECUTIVE SESSION:** At 6:30PM, Schwartz motioned and Coleman seconded to go into Executive Session to discuss personnel matters; unanimous. Out of Executive Session, Schwartz motioned and Coleman seconded to place an ad for the Planning Commission seeking applicants to fill potential vacancies on the WPC Board; unanimous.

**WINHALL PLANNING COMMISSION:** Gisquet gave an update on the project of expanding the commercial zone. The Windham Regional Commission is assisting in the process, which entails rewriting portions of the Town Plan and Zoning Bylaws. The Town Plan and Zoning Bylaws will also include a more detailed section on Energy Conservation and renewable energy (screening, setbacks, siting standards). Gisquet also noted that home occupations will be encouraged.

**LOWER TAYLOR HILL BRIDGE:** Coleman reported that he met with Miller Construction, who believes that the bridge could hold up to 18,000 pounds because the structure appears to be in satisfactory condition. Miller said that the abutments are fine. This means that the structure would need to remain the same size as it is currently if the plan is to replace it and keep costs down. A larger structure would require new abutments.

**KENDALL FARM ROAD:** Coleman suggested that the first entrance gate to the pit be gated off to restrict access and shooting. He will look into pricing of gates.

**PAYORDERS:** After review, the Select Board approved payorder #6/17/15 as presented; motion by Schwartz; seconded by Oakes; unanimous.

**PAYROLL:** After review, the Select Board approved payorder #23 & #24 as presented; motion by Schwartz; seconded by Oakes; unanimous.


**APPROVAL OF PAST MEETING MINUTES:** After review, the Selectboard approved the minutes of June 3, 2015 as presented; motion by Oakes; seconded by Schwartz; unanimous.

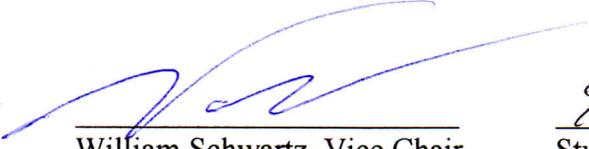
**EXECUTIVE SESSION:** At 7:45PM, Oakes motioned and Coleman seconded to go into Executive Session to discuss personnel matters; unanimous. Out of Executive Session, Schwartz motioned and Coleman seconded to approve the Cost of Living Adjustment Wage document for employees, as amended; unanimous.

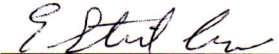
As there was no other business, the meeting was adjourned at 8:15 PM; motion by Oakes; seconded by Schwartz; unanimous.

Meeting minutes respectfully submitted by,  
Lissa Stark, Town Administrator

Winhall Select Board

  
Robert Oakes, Chair

  
William Schwartz, Vice Chair

  
Stuart Coleman, Member