

Town of Winhall Selectboard
Meeting Minutes for Wednesday, May 15, 2024

PRESENT: Stuart Coleman; Bill Schwartz; Julie Isaacs; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Scott Bushee (Facilities); Trevor Dryden (Roads); Deb Avison (Town Treasurer)

MEMBERS OF THE PUBLIC: Tami Blanchard, Jeff Yates, Hunter Excavating, Clark & Sons

CALL TO ORDER: Coleman called the meeting to order at 5:30 PM at the Town Hall in Bondville.

PUBLIC COMMENTS: (None)

LIQUOR BOARD: At 5:30 PM the Selectboard closed its meeting and entered the Liquor Board meeting. After review, the Liquor Board approved an outside consumption license for RFIT LLC- Red Fox Inn; *motion by Isaacs; seconded by Schwartz; unanimous.* They reopened the Selectboard meeting at 5:35 PM.

TRANSFER STATION & FACILITIES REPORT:

1) Bushee reported the 4-bay garage repairs were well underway; the Winhall Library windows were scheduled for August; and the Community Center windows scheduled at the same time if possible. The Transfer Station was currently quiet; speeding inside the facility still remained a problem; 5 mph was the limit.

2) Discussion followed relative to the Energy Committee Level 1 Audit and applying for a grant which would cover the subscription renewal for the EnergyCap software used for the Winhall Energy Dashboard. The Selectboard would discuss further.

HIGHWAY DEPARTMENT REPORT: Dryden reported culverts on Winhall Hollow Road had been replaced; Town roads graded; and calcium chloride spread on the dustier dirt roads.

AWARD CONTRACTS:

1) After review, the Selectboard awarded the Line Striping bid to L&D @ \$18,600; *motion by Isaacs; seconded by Schwartz; unanimous.* The K5 bid was \$20,150.

2) After review, the Selectboard awarded the South Road culvert bid to Hunter Excavating for \$235,900; *motion by Schwartz; seconded by Isaacs; unanimous.* Ameden Construction bid was \$275,000; A.S. Clark & Sons bid was \$318,460.

3) After review, the Selectboard awarded the Cranberry Hill Culvert bid to A.S. Clark & Sons for \$12,675; *motion by Isaacs; seconded by Schwartz; unanimous.* Ameden Construction bid was \$12,000. Hunter Excavating bid was \$17,800.

4) After review and discussion, the Selectboard agreed to pay Weaver Excavating a partial payment of \$79,769.15 for culvert work on the Access Road; *motion by Schwartz; seconded by Isaacs; unanimous.* Weaver would install the final culvert on June 3rd per State requirements; he had replaced six (6) culverts prior.

ACCESS PERMITS: After review the Selectboard approved an access permit with no culvert required to Ernie Salo, 495 Pumpkin Hill Way; *motion by Schwartz; seconded by Isaacs; unanimous.*

EXECUTIVE SESSION: At 6:30 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Isaacs; seconded by Schwartz; unanimous.* At 6:45 PM the Board voted to come out of executive session; *motion by Schwartz; seconded by Isaacs; unanimous.* Out of executive session, the Board hired Debra Avison as delinquent tax collector at a rate of 50% of the 8% of the delinquent tax collected; *motion by Isaacs; seconded by Schwartz; unanimous.*

TOWN TREASURER REPORT: Avison handed out current financial information.

WEBSITE UPDATE: The Town Administrator updated the Selectboard re: Winhall website which was in the design phase. The Board would discuss further at the next meeting.

ALARM ORDINANCE UPDATE: After review, the Selectboard approved the Knox Box System for a cost of \$12,952.44; *motion by Isaacs; seconded by Schwartz; unanimous.* Discussion followed about sending notices to all residents who had registered their alarms plus others who may be interested in installing them.

SHORT-TERM TERM RENTAL ORDINANCE: Tami Blanchard, Planning Commission Chair, handed out copies of the STR Ordinance draft to the Selectboard for their review, comments, and questions.

BENSON FULLER INTERSECTION UPDATE: FYI

AFFORDABLE HOUSING/WASTEWATER UPDATE: FYI:

POLICIES & PROCEDURES: UPDATE: FYI:

ARPA/SLFRF FUNDING: FYI:


CORRESPONDENCE: TOWN ENTRANCE SIGN: The homeowner living at the bottom of Rt 11/30 had voiced concerns relative to potential liability matters re: the Town Entrance Sign to Winhall. Coleman would provide the owner's information to the Town Administrator so that a letter could be drafted responding to his concerns.

APPROVAL OF PAST MEETING MINUTES: After review, the Selectboard approved the meeting minutes of 5/1/24 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

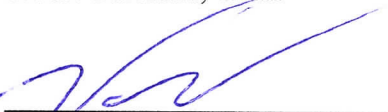
WARRANTS: After review, the Selectboard approved warrant 5/15/24 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 7:00 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

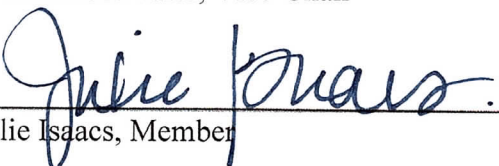
Lucia Wing,
Secretary Winhall Selectboard



Stuart Coleman, Chair



William Schwartz, Vice-Chair



Julie Isaacs, Member