

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, May 7, 2014**

PRESENT: Bob Oakes, Bill Schwartz, Steve Blanchard, Lissa Stark, Town Administrator, Lucia Wing, Secretary, Jeff Whitesell (WPD); Scott Bushee (Transfer Station)

ABSENT: Randy Kimball (Roads)

ALSO IN ATTENDANCE: Dave Glabach, Marcel Gisquet

SITE VISIT: CHAPIN LOTS: LOWER TAYLOR HILL: At 4:00 PM the Selectboard along with Lissa Stark and Lucia Wing met on Lower Taylor Hill Road to view the two Chapin lots which the Town owned. At the site the Selectboard discussed lot layout and size; location of the right of way; accessing the lots; developing the lots; and potentially selling them. After further review, the Selectboard decided they would contact Engineers to find out the cost to dig test pits to determine possible locations for septic, wells, and access. Discussion followed about the purchasing policy requirements; developing an RFP; and contacting other engineers in the area. The Selectboard adjourned the site visit and returned to the Town Hall for its regular meeting.

CALL TO ORDER: Oakes called the regular meeting to order at 4:45 PM at the Town Hall.

PUBLIC COMMENTS:

1) *Dave Glabach* commented on overloaded haulers losing trash especially along Winhall Hollow Road; Glabach questioned enforcement. The Selectboard commented on the Winhall Traffic Policy which needed revisions. The police enforced the policy. A suggestion was to have the Transfer Station attendants keep a list of overloaded uncovered haulers and make a distinction between trash and construction material. Stark suggested adding a litter ordinance as part of the policy.

2) *Marcel Gisquet* came before the Selectboard to offer both his interest as well as his services to oversee the Town garage project as clerk of the works. He also talked about the Planning Commission's efforts to revamp the zoning permit process.

HIGHWAY & ROADS REPORT: (No report)

TRANSFER STATION: REPORT: (No report)

POLICE/FIRE/RESCUE: REPORT: Chief Whitesell submitted the police report for the month of April including traffic tickets and warnings, false alarm calls, animal control matters, medical assists; property watch, and law incidents in and around Winhall and Stratton Resort. No burglaries were reported this month; Officer Legacy had pursued a speeding vehicle which had ended in a crash; the passenger was intoxicated, and Officer Legacy had been accosted but was fine. Whitesell stated the WPD had been awarded a \$12,000 grant to replace the current radios which were old and outdated with updated equipment.

EXECUTIVE SESSION: At 5:18 PM the Selectboard voted to go into executive session to discuss police contractual matters; *motion by Oakes; seconded by Schwartz; unanimous.* At 5:50 PM the Selectboard voted to come out of executive session; *motion by Blanchard; seconded by Oakes; unanimous.* No decisions were rendered.

TRAFFIC, PARKING & SIGN ORDINANCE REVISIONS: The Selectboard discussed suggestions made by VLCT relative to revisions to the Winhall Traffic, Parking, and Sign Ordinance(s). Suggestions by VLCT included revising winter parking hours especially regarding right of ways; snow removal matters; legal matters; location of signs including directional signs on Town roads; and private development roads relative to signs. The Selectboard would continue to review the revisions to the Ordinances before approving and signing them.

GENERATOR MAINTENANCE CONTRACT: *Scott Bushee* came before the Selectboard to discuss generator maintenance contract(s). He recommended Ed Electric (Bob Bentley's) proposal which Bushee felt was the most fair; Bentley was an electrician and extremely knowledgeable about generators and maintaining them. After further review, *Blanchard made the motion to sign the contract with Ed Electric as proposed; seconded by Oakes; unanimous.*

TOWN GARAGE FIRE: DISCUSSION RFP's: Next the Selectboard discussed the RFP's relative to engineering and construction work re: new Town garage building. Contractors had responded to the RFP which most felt was not detailed enough to bid on. The Selectboard agreed they needed to decide on building plans for contractors to review. They also decided it would be prudent to have Marcel Gisquet at the initiation phase; a clerk of the works would be required.

OLD BUSINESS: Blanchard brought up the Lower Taylor Hill bridge blockade. Local residents would like to be able to walk, bike, or snowmobile around it. The Selectboard would advise the Highway Foreman to widen the blockade.

NEW BUSINESS: No new business

TOWN ADMINISTRATOR UPDATE:

1) The Town Administrator reported monthly financials were ready for review. They also discussed the Dog Ordinance relative to allowing dogs in the Town Hall. A suggestion was to allow no dogs in any municipal buildings except for service dogs; another suggestion was to erect a sign "no pets allowed." For now the Selectboard agreed to leave the dog issue alone and revisit the matter in six months.

2) The Selectboard discussed the Logans asking for reimbursement from the Town for hosting the St. Patrick Day's marching band; discussion followed about ending the parade at the Town Offices instead of the Red Fox Inn and paying for a portion of the cost. The Selectboard agreed the Town would not reimburse the Logans for past events, but they agreed to bring it up at Town meeting to see how the voters felt about the parade and paying for the band.

3) VTrans was asking the Town if they would take over the responsibility of maintaining Tollgate Road; the Selectboard agreed they did not want to take over the road.

4) Stark reported VTrans was responsible for painting the centerlines on Class 1 & 2 roads only; discussion followed about painting the center line and turning lane on the Access Road. Blanchard would follow up. Upper Taylor Hill Road did not qualify for centerline painting.

5) Stark reported she had applied for a \$10,000 Better Back Roads grant for culverts. She would keep the Selectboard updated.

PAYORDERS: After review, the Selectboard approved payorder #20 as presented; *motion by Schwartz; seconded by Oakes; unanimous.*

PAYROLL: After review, the Selectboard approved payroll #17 & #18 as presented; *motion by Schwartz; seconded by Oakes; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S): After review, the Selectboard approved the minutes of April 23, 2014 as amended; *motion by Oakes; seconded by Schwartz; unanimous.*

CORRESPONDENCE:

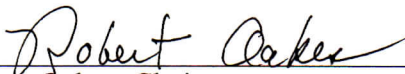
- Timberline was once again requesting permission from the Town for a running race through Winhall scheduled for 2015 including a stop at the Transfer Station.
- The Selectboard approved and signed the letter to the Governor of Vermont.

EXECUTIVE SESSION: At 8:00 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Oakes; seconded by Schwartz; unanimous.* At 8:30 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Oakes; unanimous.* No decisions were rendered.

As there was no other business, the meeting was adjourned at 8:35 PM; *motion by Oakes; seconded by Schwartz; unanimous.*

Meeting minutes respectfully submitted by,

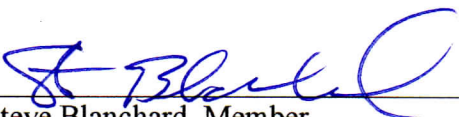
Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair



Bill Schwartz, Vice-Chair



Steve Blanchard, Member