

**Town of Winhall Selectboard
Meeting Minutes for Wednesday, March 18, 2015**

PRESENT: Bob Oakes, Bill Schwartz, Stuart Coleman, Lucia Wing (Secretary), Lissa Stark (Town Administrator), Scott Bushee (Facilities), Trevor Dryden (Roads)

ALSO IN ATTENDANCE: Dave Glabach (Health Officer), Mike Wilson, Chrissy Blaylock

CALL TO ORDER: Oakes called the meeting to order at 4:55 PM at the Town Hall.

PUBLIC COMMENTS: LOWER TAYLOR HILL BRIDGE:

Oakes commented that the prior Selectboard had agreed not to pursue the Taylor Hill Bridge for a variety of reasons. At Town Meeting in March, several residents had expressed interest in re-opening the bridge which had been closed for a couple of years based on State of Vermont inspection. Discussion followed about the bridge's weight limit. Oakes commented that residents and ski visitors both wanted another way off the mountain because of excessive traffic during the winter season. Oakes reported homeowners on Lower Taylor Hill seemed to like the bridge closed with less traffic on the road. Discussion followed about maintaining the road. *Mike Wilson*, a Winhall resident, commented he had reviewed the inspection report from the State; he would like the Selectboard to look into the bridge matter. Artisan Engineering had prepared a report of the Town of Winhall July, 2012. Coleman commented about the idea of renting a bridge from the State (4 yr. rental) or buying one for less than the 1.3 million dollars it would cost to renovate the existing bridge. Coleman felt something could be done for less than the above cost; he asked to pursue the idea; the Selectboard agreed.

PUBLIC COMMENTS: SMOKING POLICY:

Chrissy Blaylock, Winhall resident, came before the Selectboard to comment on smoking on municipal property; she wanted to offer her support relative to the Town's "no smoking" policy by putting up signage around municipal buildings. The Selectboard agreed to support her. After further discussion, *Schwartz made the motion authorizing Scott Bushee (Facilities) to take care of the signage; seconded by Oakes; unanimous.*

POLICE/RESCUE REPORT: (No report)

TRANSFER STATION REPORT:

1) Bushee reported he was putting together an RFP to buy bags for the Transfer Station. He explained it was a State mandate that every transfer station in Vermont comply with the new law beginning July, 2015. Discussion followed relative to how the process worked; what to charge per bag; and size of bags- 17 gallon or 33 gallons or both. Bags would be sold at the Town Hall or the Transfer Station. Bushee stated that mandatory recycling along with electronic recycling would still be in place at the Transfer Station and would continue to be free to Winhall residents.

2) The Selectboard discussed Winhall's Trash Hauling Ordinance which stated that trash must be covered. Enforcement was an issue. Coleman suggested a letter to haulers along with notice of the new bag requirement. Oakes would speak with Bushee about the matter.

FACILITIES REPORT:

Bushee asked the Selectboard what they wanted included in the RFP for summer maintenance bids; discussion followed. Bushee reported he had contacted GSK Climate Control and was getting a proposal for air conditioning in the Town Hall. After review, *Oakes made the motion authorizing Bushee to use GSK Climate Control for air conditioning at the Town Hall; seconded by Schwartz;*

unanimous. Bushee questioned the Selectboard about what information should be included in the RFP for roof repair on the police side of the Town Hall; discussion followed. Next Bushee questioned the Selectboard about what to include in the RFP for roof repair at the Fire Station; discussion followed about what type of shingles to put on the roof. Bushee reported he had discovered why the fountains at the Town Hall spouted warm water; they needed two check valves. He also reported that the pull down stairs to the attic at the Town Hall needed to be insulated. He would take care of it. Oakes asked Bushee about siding at the Winhall Library. Bushee would reach out to local contractors for prices.

HIGHWAY & ROADS REPORT:

Dryden reported he had received a proposal for roadside mower rental. The new trucks were running smoothly; a punch list would come later. Coleman and Dryden had reviewed the current equipment at the Town garage including assessing the condition of the 550 truck. Coleman commented on the radio tower which was not ready for installation at this point; discussion followed about what the tower should include. Coleman and Dryden determined they needed a new swinger for the backhoe; it has been ordered. Coleman reported he had reviewed the tanks with Dryden; the tanks had an inch of ice at the bottom. FPH had come to fix the seals on the tanks; to date Coleman commented the situation with the tanks was under control. Filters were being changed every week. Once the tanks were thawed in the spring they could be revisited and fixed if necessary. Dryden reported he had reached out to the loggers in the area with respect to the condition of the roads. Once the roads softened, logging trucks would have to stay off. Dryden questioned the Selectboard about road paving this year. He suggested paving River Road which was in poor condition and the entrance to Kendall Farm Road. The Selectboard would get back to Dryden with some answers. Next Dryden and the Selectboard talked about the condition of Chandolin Road off Bromley Forest Road and the spur off Lake Road. Currently the Town plowed them. Coleman and Dryden would take a drive and review the road(s).

TOWN GARAGE UPDATE:

The Selectboard discussed Dennis Roy's proposal for a metal roof and siding for the tanks. After further review, ***Oakes made the motion to hire Roy to build the structure for the tanks; seconded by Coleman; unanimous.*** Coleman would contact Gisquet and let him know. Next the Selectboard discussed a dry sprinkler system for the Town garage. After review, ***Oakes made the motion to install the sprinkler system at a cost of \$14,900 plus 15% proposed by Southern Vermont Sprinkler; seconded by Coleman; unanimous.***

EXECUTIVE SESSION:

At 6:45 PM the Selectboard voted to go into executive session to review the six month highway evaluation(s); ***motion by Oakes; seconded by Blanchard; unanimous.*** At 7:00 PM the Selectboard voted to come out of executive session; ***motion by Schwartz; seconded by Blanchard; unanimous.*** Out of executive session, the Selectboard agreed to raise Trevor Dryden's yearly salary from \$48,000 to \$50,000 and Kenny Chase's hourly rate from \$17.50 to \$18.00; ***motion by Oakes; seconded by Schwartz; unanimous.***

HAZARD MITIGATION PLAN:

The Town Administrator and the Selectboard talked about the above put together by the Windham Regional Commission. The WRC was asking for final input from Winhall; the Selectboard would review the document first.

ADMINISTRATIVE: REPORT:

Stark reported on local towns re: shared services. She had been going to some meetings as well as being part of conference calls. Coleman brought up that they needed a fuel tank operator for the Town

garage. Dryden could get the credentials on line. Stark reported the Town had received \$50,000 up front for timber harvested from the Town Forest; the forester involved explained they needed to extend the contract until June of 2016; the Selectboard agreed. The Selectboard next signed the municipal appointments as approved at the meeting on 3/4/15.

CORRESPONDENCE:

The Selectboard reviewed the letter from a Winhall resident praising the Police Department. Correspondence included a Notice of Hearing from the Vermont Public Service Board re: solar farm in Winhall and a Wastewater Permit for a property in Forest Farms. Oakes commented he felt the Selectboard should distance from the ongoing Capen Road matter.

LIQUOR BOARD:

At 7:05 PM the Selectboard closed the Selectboard meeting and opened the Liquor Board meeting. After review, the Selectboard approved an outdoor consumption license for Whiskey Dicks; *motion by Schwartz; seconded by Oakes; unanimous.* The Selectboard meeting was re-opened at 7:12 PM.

PAYORDERS:

After review, the Selectboard approved payorder #3/18/15 as presented; *motion by Oakes; seconded by Schwartz; unanimous.*

PAYROLL:

After review, the Selectboard approved payroll #11 & #12 as presented; *motion by Schwartz; seconded by Oakes; unanimous.*

APPROVAL OF PAST MEETING MINUTES:

After review, the Selectboard approved the minutes of March 4, 2015 as amended; *motion by Oakes; seconded by Schwartz; unanimous.*

EXECUTIVE SESSION:

At 7:45 PM the Selectboard voted to go into executive session to discuss contractual matters; *motion by Oakes; seconded by Coleman; unanimous.* At 9:30 PM, the Selectboard came out of executive session; *motion by Coleman; seconded by Schwartz; unanimous.* No decisions were rendered.

As there was no other business, the meeting was adjourned at 9:35 PM; *motion by Oakes; seconded by Coleman; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair



William Schwartz, Vice-Chair



Stuart Coleman, Member